

Procedure Requirements on the Grant for Young Researchers Attending Overseas Academic
Conferences

1. This grant is intended to subsidize a part of the travel expenses of young researchers who attend international academic conferences and symposiums held outside Japan and present their research outcomes on crop science, and to promote international exchanges among young researchers and for the development of studies on crop science. Members living overseas are also eligible for the grant if they plan to attend international academic conferences and symposiums held in Japan.
2. Those eligible are the members of the Crop Science Society of Japan (including student members) who are under 37 years old as of January 1 in the year of the academic conferences or other events that they plan to attend and who have not yet received this grant. If they have other subsidies to cover a part of their travel expenses incurred in attending these conferences, the amount of the grant will be adjusted given the amount of the other subsidy.
3. The amount of the grant is 100,000 yen or less per conference per person and will not exceed 300,000 yen a year. The expenses incurred in the grant project are covered by the International Exchange Fund and other funds.
4. For the former half of 2019, we will accept applications for a few grant recipients who attend academic conferences and other events to be held between April 2020 and September 2020. The **deadline for grant applications is January 10 (Fri.), 2020**. Applicants must fill out the form, which can be downloaded from the Society's website, and send two copies (one as the original copy and the other one as the duplicate copy) to the Executive Secretary for General Affairs of the Crop Science Society of Japan by mail. Applicants must be members of the Crop Science Society of Japan (including student members) at the time of grant applications.
5. The Committee for Promotion of International Exchanges reviews grant applications and selects grant recipients within a month based on the application forms. The review criteria include the importance of the conferences that applicants plan to attend, the performance and future prospects of their research, and the need for financial assistance. The result of the review will be informed to applicants by the Executive Secretary for General Affairs through mail.
6. The grant will be transferred to the designated bank account at least one month prior to departure. If grant recipients are unable to travel for certain reasons, they must refund the full amount of the grant immediately. Within one month after they return to Japan, they must submit an attendance report (around 1,000 Japanese/English characters) to the Executive Secretary for General Affairs. The

reports will appear in the Japanese Journal of Crop Science. They must publicize *Plant Production Science* in the conferences attended and, in principle, the content of their presentations will be submitted to *Plant Production Science* as academic papers.

Grant Application Form for Young Researchers Attending Overseas Academic Conferences

Date: _____ D/ _____ M/ _____ Y

Attention: Secretariat of the Crop Science Society of Japan

Name of Applicant: (Seal)	Academic Degree: Birthdate: (DD/MM/YY) (Age:)
Applicant's Organization:	Position:
Organization's Address: Telephone: FAX: E-mail:.....	
Applicant's Home Address: Telephone: FAX: E-mail:.....	
Name of Academic Conference or Meeting: In English: In Japanese (optional):	
Venue of Academic Conference or Meeting: Total Number of Participants (Forecast):	
Title of Presentation	
Term of Academic Conference or Meeting: From (DD/MM/YY) to (DD/MM/YY) Total of Days	
Requested Amount of Grant: Out-bound: Departing (Name of City) for (Name of City) In-bound: Departing (Name of City) for (Name of City) Enter the round-trip airfare (based on low-cost airfares). If you take different routes to and from your destination, state the reason(s) and the sum of the two one-way airfares. Write the participation fee for the academic conference in the local currency for reference. The requested amount must not exceed 100,000 yen. Total Airfare for Round Trip: _____ yen Participation Fee for Academic Conference: _____ Requested Amount of Grant: _____ yen Reason(s) why you are taking different routes to and from your destination:	

<p>Have you applied for a grant from another organizations? I. Yes No (Circle one.) II. Application Sent to: Amount: yen</p>
<p>Outline of Presentation Planned for Academic Conference/Meeting</p>
<p>Research History of Applicant (Include the names of the organizations that have conducted research.)</p>
<p>Achievements of Applicant (Include up to three representative research papers or special issues.)</p> <ol style="list-style-type: none"> 1. 2. 3.
<p>Letter of Recommendation (Note: An advisor, or a Crop Science Society member aged 35 or older)</p> <p>Organization of Reference: _____</p> <p>Job Title: _____ Name: _____ (Seal)</p>

Note: Those eligible must be under 37 years old as of January 1 of the year of the academic conferences or other events that they plan to attend. If the Society is unable to confirm the payment of the annual membership fee through a bank transfer for the relevant year when it receives grant applications or awards the grant, it may cancel the receipt of applications or the grant. Use this application form (two A4 sheets of paper).